



**ASHLAND**  
UNIVERSITY

## Online Registration Instructions Ashland University Graduate Credit

### **11/GW EDU 6110 M5**

1. Go to <http://www.ashland.edu/professionals> to register for graduate credit.
2. Select "District Login:" (on right side of screen), type in Username and Pin:

**UN: Borrego Springs**  
**Pin: 92004**

Click Go.

3. Click on the "description" option and a detailed description of your class will appear. In the description window will be a "Register Online" button.
4. If there is any information on the form that you would prefer not to submit online, it is best that you DO NOT complete the online registration process. Contact the person listed below and you will be provided with a paper registration form.

Amy Grose, Administrative Assistant  
Professional Development Services  
Ashland University  
401 College Ave.  
Ashland, OH 44805  
1-800-882-1548 Ext. 5350 or 419-289-5350  
FAX: 419-289-5368